

# **Pekin Park Foundation**

## **Minutes of the May 18, 2020 Director's Meeting**

( This meeting was conducted via video conference due to COVID 19 restrictions)

The meeting was called to order by Acting President, Gary Gillis, at 4:00 p.m. Directors present were: Cameron Bettin, Kyle Cain, Gary Gillis, Dennis Green, Scott Kriegsman and Jim Ruth.

Director Marv Brown was absent. Also present was Treasurer, Chip Hill and Donald Ortale of the National Association of Park Foundations.

### **Minutes**

The first order of business was the approval of the minutes of the April 20, 2020 Regular Meeting. A motion to approve the minutes of the April 20, 2020 Regular Meeting was made by Scott Kriegsman. Kyle Cain seconded the motion which passed unanimously on a voice vote.

### **Treasurer's Report**

Treasurer, Chip Hill, presented the fund balances as of 5/1/2020 totaling \$1,143,387.12. They were as follows: Miller Center Restricted \$273,425.18; James Field Restricted \$7,160.77; Larry's Casting Kids Restricted \$5,322.08; Depot Restoration Restricted \$500.00; Sundial Maintenance Restricted \$620.15; Restricted for Baseball(Barry Miller Memorial) \$1,172.00; IRVSRA Restricted \$4,935.26; Steve Funk Junior Golf Fund \$11,279.00; Terri Gambetti Scholarship Fund \$6,097.25; Tom Elliott Park Improvement and Enhancement Fund \$1,339.93; Foundation Endowment \$4,670.00; Designated for Dog Park Improvements \$4,000.00; Schaumleffel Estate \$987,217.47 and Unrestricted Funds of (\$164,351.1.)

Chip presented three bills for approval, all were reimbursements to be paid from the General Fund to the Pekin Park District. The first was payment was a New Police Vehicle Expense in the amount of \$370.55. One was in the amount of \$1,396.32 as reimbursement for the Bonnett Swing in Blenkiron Park . The third bill amounted to \$2,375.00 for payment to the National Association of Park Foundations for Consulting Fee #3 (May).

A motion to approve the Treasurer's Report and to pay the bills was made by Cameron Bettin and seconded by Scott Kriegsman. Motion carried.

Kyle Cain made a motion to approve the minutes of the Special Meeting held May 1, 2020. Scott seconded the motion which carried unanimously.

### **Public Comment**

No one was present from the public.

### **Old Business**

A. Approval of the ByLaws for the Pekin Park Foundation. A motion was made by Dennis and seconded by Jim to approve the ByLaws prepared with the assistance of consultant Donald Ortale. It was noted that representation on the Board will be changing per the new ByLaws with Marv Brown leaving the Foundation Board. Gary Gillis and Kyle Cain will fill the two positions reserved for Pekin Park Board Members. Two seats will need to be filled by yet-to-be-named At-Large Board Members. Park District Executive Director will now serve on the Park Foundation Board as an Ex-Officio Member. Motion to approve the ByLaws was approved unanimously

B. Approval of the Memorandum of Understanding (MOU) between the Pekin Park District and the Pekin Park Foundation. A motion was made by Scott and seconded by Jim to approve the MOU as prepared with the assistance of Donald Ortale. The motion carried unanimously.

C. Approval of the Board Giving Policy: A motion to approve the Board Giving Policy was made by Kyle Cain and seconded by Jim Ruth. The motion carried unanimously.

D. Approval of the Park Foundation Investment Policy. A motion was made by Scott and seconded by Jim to approve the Investment Policy developed with the assistance of the Board consultant. The motion carried unanimously.

E. Review of the Existing Gifting Policy. Cameron noted that there is no longer a gift catalog as such, since everything is now on the website. It was agreed to consider the Gifting Policy at the next Special Meeting along with a Board Member Job Description and Board Governance Policies. Prospective names of new Board Members will be considered at that time as well. The next Special Meeting is scheduled for June 26, 2020 at 1:00 p.m. in person in the Park District Boardroom.

## **New Business**

- Someone in the community approached Kyle regarding carving the tree trunks left standing in Mineral Springs Park. Kyle will investigate further.

The meeting was adjourned at 4:46 p.m. on a motion to adjourn offered by Scott and seconded by Jim.

**Next Regular Meeting : June 15 , 2020**

**(Via video conference call)**

Respectfully Submitted,

**Next Special Meeting: June 26, 2020**

Dennis Green, Secretary



