

Pekin Park Foundation

Minutes of the September 21, 2020 Director's Meeting

The meeting was called to order by Acting President, Gary Gillis, at 4:00 p.m. in the Pekin Park District Board room. Directors present were: Cameron Bettin, Kyle Cain, Gary Gillis, Dennis Green, Jim Ruth and Jack Steger.

Absent was: Director, Scott Kriegsman

Also present was Treasurer, Chip Hill and Donald Ortale.

Minutes

The first order of business was the approval of the minutes of the August 17, 2020 Regular Meeting. A motion to approve the minutes of the August 17, 2020 Regular Meeting was made by Jim Ruth. Kyle Cain seconded the motion which passed unanimously on a voice vote.

Treasurer's Report

Chip provided the Treasurer's Report that accounted for fund balances totaling \$994,128.64 as of 8/31/2020. The fund balances were as follows: Miller Center \$212,707.50; James Field \$7,160.77; Larry's Casting Kids \$5,322.08; Depot Restoration Fund \$500.00; Sundial Maintenance \$620.15; Baseball Fund (Barry Miller Memorial) \$1,172.00; IRVSRA \$1,644.73; Steve Funk Junior Golf \$11,282.23; Terri Gambetti Scholarship Fund \$6,097.25; Tom Elliott Park Improvement and Enhancement Fund \$1,339.93; Foundation Endowment \$4,670.00; Miller Center Trip Fund \$0.00; Dog Park Improvement Fund \$4,000.00 and Unrestricted Funds \$737,612.00. Jim moved to approve the Treasurer's Report while Dennis provided a second. Motion carried.

There were 4 bills presented for approval. One was from the Pekin Trophy House amounting to \$150.00 for the Ken Sharp Bench Plaque. The second was for transfer of the license plates for the Miller Center Lift Van in the amount of \$25.00 to the Illinois Secretary of State. The third was from Look's Upholstery for Van Seat Covers amounting to \$350.00 and the final bill was a reimbursement to the Pekin Park District for making the final payout of Parkside's New Fitness Equipment amounting to \$24,493.50. Dennis moved to pay the bills and Jim seconded the motion. Motion carried.

Public Comment

No one was present from the public.

Old Business

Board of Directors and Liability Insurance --- A motion was made by Jim and seconded by Kyle to accept the quote for D&O and Liability coverage provided by Travelers Insurance Company through Unland Insurance. Motion carried.

Consideration to Recruit a Qualified Money Manager for the Foundation --- Gary said he will bring information on services offered by Vanguard next month.

Recruitment of Foundation Board members --- Jim offered to contact a local professional to see if they would have an interest in serving on the Board. Dennis had not been successful in reaching Sheila Schumm.

New Business

Donald Ortale discussed the need to prepare a Strategic Plan and Marketing Plan.

He will be mailing out the following documents for members to consider:

1. Sponsorship Policy
2. Media Relations Policy
3. Volunteer Handbook

Donald handed over the Foundation Manual to Cameron. At that point he proceeded to leave the meeting.

A Discussion of Donor Recognition followed with Chip explaining that he normally sends a letter out for every donation. He asked what we should do in the future. Gary suggested that we send donors literature along with the "Thank You".

Member Orientation --- It was suggested that the Board Book would help in this area.

Jim asked questions regarding a tree replacement program.

A motion to adjourn was made by Jim and seconded by Kyle.

The meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Dennis Green, Secretary

Next Regular Meeting : October 19, 2020

