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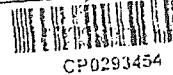
FORM NFP 102.10 (rev. Dec. 2005)
 ARTICLES OF INCORPORATION
 General Not For Profit Corporation Act

Jesse White, Secretary of State
 Department of Business Services
 Springfield, IL 62756
 217-782-9520
 www.cyberdriveillinois.com

Filed: 07/10/2006

Jesse White Secretary of State

06 JUL 14 16 12



CP0293454

DECS

Remit payment in the form of a cashier's check, certified check, money order or Illinois attorney's or C.P.A.'s check payable to Secretary of State.

File # 65000768 Filing Fee: \$50 Approved: BE

----- Submit in duplicate ----- Type or Print clearly in black ink ----- Do not write above this line -----

Article 1. Name of Corporation: Pekin Park Foundation

Article 2. Name and Address of Initial Registered Agent and Registered Office:

Registered Agent: Husch Registered Agent, Inc.

First Name

Middle Name

Last Name

Registered Office: 401 Main Street, Suite 1400

Number

Street

Suite No. (P.O. Box alone is unacceptable)

Peoria

IL

61602

Peoria

City

ZIP Code

County

Article 3. The first Board of Directors shall be seven (7) in number, their Names and Addresses being as follows:
 Not less than three

Director Name	Street Address	City	State	ZIP Code
See Attached Sheet				

47

Article 4. Purposes for which the corporation is organized:

The corporation is organized for charitable purposes, and it shall be controlled by and operated for the benefit of Pekin Park District (a unit of local government).

(continued on back)

Article 4. (continued)

Is this corporation a Condominium Association as established under the Condominium Property Act? (check one)
☐ Yes ☒ No

Is this corporation a Cooperative Housing Corporation as defined in Section 216 of the Internal Revenue Code of 1954? (check one)
☐ Yes ☒ No

Is this corporation a Homeowner's Association, which administers a common-interest community as defined in subsection (c) of Section 9-102 of the Code of Civil Procedure? (check one)
☐ Yes ☒ No

Article 5. Other provisions (attach additional pages if needed):

Article 6. Names & Addresses of Incorporators

The undersigned incorporator(s) hereby declare(s), under penalties of perjury, that the statements made in the foregoing Articles of Incorporation are true.

Dated <u>June 27</u> , 2006	
Month: <u>6</u> Day: <u>27</u> Year: <u>2006</u>	
Signatures and Names	
1. <u>David L. Higgs</u> Signature David L. Higgs, Incorporator Name (please print)	1. 401 Main Street, Suite 1400 Street Peoria Illinois 61602 City/Town State ZIP
2. _____ Signature Name (please print)	2. _____ Street City/Town State ZIP
3. _____ Signature Name (please print)	3. _____ Street City/Town State ZIP
4. _____ Signature Name (please print)	4. _____ Street City/Town State ZIP
5. _____ Signature Name (please print)	5. _____ Street City/Town State ZIP

Signatures must be in BLACK INK on the original document.

Carbon copies, photocopies or rubber stamped signatures may only be used on the duplicate copy.

- If a corporation acts as incorporator, the name of the corporation and the state of incorporation shall be shown and the execution shall be by a duly authorized corporate officer. Please print name and title under the officer's signature.
- The registered agent cannot be the corporation itself.
- The registered agent may be an individual, resident in Illinois, or a domestic or foreign corporation, authorized to act as a registered agent.
- The registered office may be, but need not be, the same as its principal office.
- A corporation that is to function as a club, as defined in Section 1-3.24 of the "Liquor Control Act" of 1934, must insert in its purpose clause a statement that it will comply with the State and local laws and ordinances relating to alcoholic liquors.

(For inserts use 8 1/2 x 11 white paper)

Attachment – Article 3

PEKIN PARK FOUNDATION DIRECTORS

Gary Gillis	2127 Highwood	Pekin, Illinois 61554
Paula Helm	1807 St. Clair Drive	Pekin, Illinois 61554
Barbara Owens	300 N. 14 th Street	Pekin, Illinois 61554
J. Peter Ault	7A Country Club Drive	Pekin, Illinois 61554
Kenneth "Woody" Good	711 Washington Street	Pekin, Illinois 61554
Dennis D. Green	1916 St. Clair Drive	Pekin, Illinois 61554
Robert N. Blackwell	610 S. 12 th Street	Pekin, Illinois 61554

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 10 2007**

PEKIN PARK FOUNDATION
C/O ROBERT N BLACKWELL
1701 COURT ST
PEKIN, IL 61554

Employer Identification Number:
20-5300153
DLN:
17053325040016
Contact Person: ID# 31220
SHEILA M ROBINSON
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(3)
Form 990 Required:
Yes
Effective Date of Exemption:
July 10, 2006
Contribution Deductibility:
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

We have determined that you are a Type 2 supporting organization under section 509(a)(3). A Type 1 is operated, supervised, or controlled by, a Type 2 is supervised or controlled in connection with, and a Type 3 is operated in connection with one or more publicly supported organizations.

If you distribute funds to other organizations, your records must show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence the funds will be used for section 501(c)(3) purposes.

Letter 947 (DO/CG)

PEKIN PARK FOUNDATION

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in dark ink, appearing to read "Lois G. Lerner". The signature is fluid and cursive, with the first name "Lois" being more prominent.

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c)(3)

PEKIN PARK FOUNDATION

INFORMATION FOR ORGANIZATIONS EXEMPT UNDER SECTION 501(c)(3)

WHERE TO GET FORMS AND HELP

Forms and instructions may be obtained by calling toll free 1-800-829-3676, through the Internet Web Site at www.irs.gov, and also at local tax assistance centers.

Additional information about any topic discussed below may be obtained through our customer service function by calling toll free 1-877-829-5500.

NOTIFY US ON THESE MATTERS

If you change your name, address, purposes, operations or sources of financial support, please inform our TE/GE EO Determinations Office at the following address: Internal Revenue Service, P.O. Box 2508, Cincinnati, Ohio 45201. If you amend your organizational document or by-laws, or dissolve, provide the EO Determinations Office with a copy of the amended documents. Please use your employer identification number on all returns you file and in all correspondence with the Internal Revenue Service.

FILING REQUIREMENTS

In your exemption letter we indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. Form 990 (or Form 990-EZ) is filed with the Ogden Submission Processing Center, Ogden UT 84201-0027.

You are required to file a Form 990 only if your gross receipts are normally more than \$25,000.

If your gross receipts are normally between \$25,000 and \$100,000, and your total assets are less than \$250,000, you may file Form 990-EZ. If your gross receipts are over \$100,000, or your total assets are over \$250,000, you must file the complete Form 990. The Form 990 instructions show how to compute your "normal" receipts.

Form 990 Schedule A is required for both Form 990 and Form 990-EZ.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. There are penalties for failing to timely file a complete return. For additional information on penalties, see Form 990 instructions or call our toll free number.

If your receipts are below \$25,000, and we send you a Form 990 Package, follow the instructions in the package on how to complete the limited return to advise us that you are not required to file.

If your exemption letter states that you are not required to file Form 990, you are exempt from these requirements.

PEKIN PARK FOUNDATION

UNRELATED BUSINESS INCOME TAX RETURN

If you receive more than \$1,000 annually in gross receipts from a regular trade or business you may be subject to Unrelated Business Income Tax and required to file Form 990-T, Exempt Organization Business Income Tax Return. There are several exceptions to this tax.

1. Income you receive from the performance of your exempt activity is not unrelated business income.
2. Income from fundraisers conducted by volunteer workers, or where donated merchandise is sold, is not unrelated business income.
3. Income from routine investments such as certificates of deposit, savings accounts, or stock dividends is usually not unrelated business income.

There are special rules for income derived from real estate or other investments purchased with borrowed funds. This income is called "debt financed" income. For additional information regarding unrelated business income tax see Publication 598, Tax on Unrelated Business Income of Exempt Organizations, or call our toll free number shown above.

PUBLIC INSPECTION OF APPLICATION AND INFORMATION RETURN

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return, or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

FUNDRAISING

Contributions to you are deductible only to the extent that they are gifts and no consideration is received in return. Depending on the circumstances, ticket purchases and similar payments in conjunction with fundraising events may not qualify as fully deductible contributions.

CONTRIBUTIONS OF \$250 OR MORE

Donors must have written substantiation from the charity for any charitable contribution of \$250 or more. Although it is the donor's responsibility to obtain written substantiation from the charity, you can assist donors by providing a written statement listing any cash contribution or describing any

PEKIN PARK FOUNDATION

donated property.

This written statement must be provided at the time of the contribution. There is no prescribed format for the written statement. Letters, postcards and electronic (e-mail) or computer-generated forms are acceptable.

The donor is responsible for the valuation of donated property. However, your written statement must provide a sufficient description to support the donor's contribution. For additional information regarding donor substantiation, see Publication 1771, Charitable Contributions - Substantiation and Disclosure Requirements. For information about the valuation of donated property, see Publication 561, Determining the Value of Donated Property.

CONTRIBUTIONS OF MORE THAN \$75 AND CHARITY PROVIDES GOODS OR SERVICES

You must provide a written disclosure statement to donors who receive goods or services from you in exchange for contributions in excess of \$75.

Contribution deductions are allowable to donors only to the extent their contributions exceed the value of the goods or services received in exchange. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as fully deductible contributions, depending on the circumstances. If your organization conducts fundraising events such as benefit dinners, shows, membership drives, etc., where something of value is received, you are required to provide a written statement informing donors of the fair market value of the specific items or services you provided in exchange for contributions of more than \$75.

You should provide the written disclosure statement in advance of any event, determine the fair market value of any benefit received, determine the amount of the contribution that is deductible, and state this information in your fundraising materials such as solicitations, tickets, and receipts. The amount of the contribution that is deductible is limited to the excess of any money (and the value of any property other than money) contributed by the donor less the value of goods or services provided by the charity. Your disclosure statement should be made, no later than, at the time payment is received. Subject to certain exceptions, your disclosure responsibility applies to any fundraising circumstances where each complete payment, including the contribution portion, exceeds \$75. For additional information, see Publication 1771 and Publication 526, Charitable Contributions.

EXCESS BENEFIT TRANSACTIONS

Excess benefit transactions are governed by section 4958 of the Code. Excess benefit transactions involve situations where a section 501(c)(3) organization provides an unreasonable benefit to a person who is in a position to exercise substantial influence over the organization's affairs. If you believe there may be an excess benefit transaction involving your organization, you should report the transaction on Form 990 or 990-EZ. Additional information can be found in the instructions for Form 990 and Form 990-EZ, or you may call our

PEKIN PARK FOUNDATION

toll free number to obtain additional information on how to correct and report this transaction.

EMPLOYMENT TAXES

If you have employees, you are subject to income tax withholding and the social security taxes imposed under the Federal Insurance Contribution Act (FICA). You are required to withhold Federal income tax from your employee's wages and you are required to pay FICA on each employee who is paid more than \$100 in wages during a calendar year. To know how much income tax to withhold, you should have a Form W-4, Employee's Withholding Allowance Certificate, on file for each employee. Organizations described in section 501(c)(3) of the Code are not required to pay Federal Unemployment Tax (FUTA).

Employment taxes are reported on Form 941, Employer's Quarterly Federal Tax Return. The requirements for withholding, depositing, reporting and paying employment taxes are explained in Circular E, Employer's Tax Guide, (Publication 15), and Employer's Supplemental Tax Guide, (Publication 15-A). These publications explain your tax responsibilities as an employer.

CHURCHES

Churches may employ both ministers and church workers. Employees of churches or church-controlled organizations are subject to income tax withholding, but may be exempt from FICA taxes. Churches are not required to pay FUTA tax. In addition, although ministers are generally common law employees, they are not treated as employees for employment tax purposes. These special employment tax rules for members of the clergy and religious workers are explained in Publication 517, Social Security and Other Information for Members of the Clergy and Religious Workers. Churches should also consult Publications 15 and 15-A. Publication 1828, Tax Guide for Churches and Religious Organizations, also discusses the various benefits and responsibilities of these organizations under Federal tax law.

PUBLIC CHARITY STATUS

Every organization that qualifies for tax-exemption as an organization described in section 501(c)(3) is a private foundation unless it falls into one of the categories specifically excluded from the definition of that term [referred to in section 509(a)(1), (2), (3), or (4)]. In effect, the definition divides these organizations into two classes, namely private foundations and public charities.

Public charities are generally those that either have broad public support or actively function in a supporting relationship to those organizations.

Public charities enjoy several advantages over private foundations. There are certain excise taxes that apply to private foundations but not to public charities. A private foundation must also annually file Form 990-PF, Return of Private Foundation, even if it had no revenue or expenses.

Letter 947 (DO/CG)

PEKIN PARK FOUNDATION

The Code section under which you are classified as a public charity is shown in the heading of your exemption letter. This determination is based on the information you provided and the request you made on your Form 1023 application. Please refer to Publication 557 for additional information about public charity status.

GRANTS TO INDIVIDUALS

The following information is provided for organizations that make grants to individuals. If you begin an individual grant program that was not described in your exemption application, please inform us about the program.

Funds you distribute to an individual as a grant must be made on a true charitable basis in furtherance of the purposes for which you are organized. Therefore, you should keep adequate records and case histories that demonstrate that grants to individuals serve your charitable purposes. For example, you should be in a position to substantiate the basis for grants awarded to individuals to relieve poverty or under a scholarship or education loan program. Case histories regarding grants to individuals should show names, addresses, purposes of grants, manner of selection, and relationship (if any) to members, officers, trustees, or donors of funds to you.

For more information on the exclusion of scholarships from income by an individual recipient, see Publication 520, Scholarships and Fellowships.



IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

004807.309282.0015.001 1 ME 0.326 530



PEKIN PARK FOUNDATION
% ROBERT N BLACKWELL
1701 COURT STREET
PEKIN IL 61554

Date of this notice: 08-08-2006

Employer Identification Number:
20-5300153

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 20-5300153. This EIN will identify your business account, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, please use the label we provided. If this isn't possible, it is very important that you use your EIN and complete name and address exactly as shown above on all federal tax forms, payments and related correspondence. Any variation may cause a delay in processing, result in incorrect information in your account or even cause you to be assigned more than one EIN. If the information isn't correct as shown above, please correct it using tear off stub from this notice and return it to us so we can correct your account.

To receive a ruling or a determination letter recognizing your organization as tax exempt, you should complete Form 1023 Revision 1024, Application for Recognition of Exemption at:

Internal Revenue Service
PO Box 192
Covington, KY 41012-0192

Publication 557, Tax Exempt for Your Organization, is available at most IRS offices or you can download this Publication from our Web site at www.irs.gov. This Publication has details on how you can apply.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records.
- * Use this EIN and your name exactly as they appear above on all your federal tax forms..
- * Refer to this EIN on your tax related correspondence and documents.

If you have questions, you can call or write to us at the phone number or address at the top of the first page of this notice. If you write, please tear off the stub at the end of this notice and send it along with your letter. Thank you for your cooperation.

By Laws of
Pekin
Park Foundation

ARTICLE I
Name, Purpose, Office, Fiscal Year

Section 1. Name.

The name of this corporation shall be Pekin Park Foundation (the "Foundation"). The Foundation is a corporation formed under the General Not-For-Profit Corporation of the State of Illinois.

Section 2. Purposes.

The Foundation is organized and shall at all times be operated exclusively for charitable purposes, specifically the making of gifts and grants for the benefit of the Pekin Park District.

Section 3. Offices.

The principal offices of the Foundation shall be at 1701 Court Street, Pekin Illinois. The registered office of the Foundation may be, but need not be, identical with the principal office. The principal office or registered office (or registered agent) may be changed from time to time by the Board of Directors. The Foundation shall maintain at its principal office the following:

- a. Minutes of all meetings of directors and committees.
- b. Books and records of account, including accounts of assets and liabilities, receipts, and disbursements, and business transactions.
- c. Copies of the Foundation's articles of incorporation and bylaws, as amended from time to time.

Section 4. Fiscal year.

The fiscal year of the Foundation shall end on June 30 of each year.

Section 5. General Objectives.

The general objectives of the Foundation shall include the following:

- a. To provide funding and acquisition assistance and in-kind donations for purchasing, developing, promoting, and maintaining parks, land, buildings, facilities, equipment, supplies, activities and programs for the Pekin Park District.
- b. To promote programs that serve the purposes and objectives of the Foundation, including endowment gifting, sponsorships and volunteerism.,
- c. To promote other activities and developments for the benefit of the Pekin Park District.
- d. To complement and enhance, and not conflict with, the activities of the Pekin Park District, a unit of local government. To maintain a close working relationship with the Pekin Park District so as not to in any way diminish the power and authority of the Pekin Park District in performing its mission of working with the community to

preserve and enhance recreational opportunities, open space resources and wildlife protection.

- e. To engage in other activities related to the Foundation's specific objectives and purposes.

ARTICLE II Membership

The Foundation shall have no members.

ARTICLE III Board of Directors

Section 1. General Powers.

The business and affairs of the Foundation shall be managed by its Board of Directors which shall have all of the powers, authority, responsibilities and obligation given the Board of Directors of a not-for-profit corporation under the laws of the State of Illinois.

Section 2. Number and Qualifications.

The Board of Directors of the Foundation shall be eleven (11) in number. To be eligible to serve as a director, an individual must be at least age 18 and a citizen of the United States.

Section 3. Appointment, Election, and Term of Directors.

The Board of Directors of the Foundation shall consist, at a minimum, of the following: (i) two members of the Pekin Park District Board of Commissioners (as selected by the Pekin Park District Board of Commissioners) and (ii) five members from the public at large (as selected by the Pekin Park Foundation's Board of Directors and approved by the Pekin Park District Board of Commissioners). From time to time the number of board members serving the Foundation may be less than 7 due to unforeseen circumstances. In the event that the board of directors does reduce to less than 7 at no time will the remaining board members consist of more than 2 elected officials from the park board of commissioners. The members of the Board of Directors of the Foundation shall be determined at its annual meeting each May, and there after the terms shall be as follows or until their successors are elected and have qualified. Each Pekin Park District Board of Commissioners shall serve a one year term. In order to get the public at large terms to be alternating, two public at large shall serve an initial one-year term and thereafter the term shall be two years, and three public at large shall serve an initial two-year term and thereafter the term shall be two years. At the 2020 annual meeting, new members of the Board of Directors of the Foundation shall be nominated and approved by a majority vote of the current Board of Directors of the Foundation present at the meeting

Should the Board of Directors grow to nine (9) or eleven (11), then the Pekin Park District Board of Commissioners members may change from two to three. For a nine-member board, the one or two new public at large shall serve an initial one-year term and thereafter the term shall be two years. For an eleven- member board the one or two new at large shall serve an initial one-year term and there after the term shall be two years, and two new at large shall serve an initial two-year term and thereafter the term shall be two years.

Each member of the Board of Directors shall sign an ethics pledge approved by the Foundation. The Executive Director of the Pekin Park District shall serve as ex-officio and does not have the right to vote.

Section 4. Vacancies. Any vacancy occurring in the elected members of the Board of Directors of the Foundation shall be filled by the Pekin Park District Board of Commissioners in a manner consistent with the preceding Section 3. A director elected or appointed to fill such a vacancy shall be elected or appointed and serve with a title of Interim Board Member for the unexpired term of his or her predecessor.

Section 5. Removal.

Any public at-large director may be removed at any time with or without cause by the Board of Directors of the Foundation at a regular or special meeting of the Foundation board of directors upon the approval of a majority of the members of the Board of Directors present at the meeting.

Section 6. Compensation.

Members of the Board of Directors shall not receive compensation for their services as members of the Board of the Foundation. It is acceptable from time to time to reimburse Members of the Board for reasonable and pre-approved expenses applicable to the functions of the Pekin Park Foundation.

Section 7. Meetings.

The Board of Directors shall hold an annual meeting in the month of May without further notice other than this Bylaw for the purpose of electing directors and conducting such other business as may come before the board. Regular meeting of the Board of Directors may be held at such time and place as may be fixed by a resolution of the Board of Directors without further notice. Special meetings of the Board of directors may be called by the President or by any two (2) Directors. Meetings shall be held in accordance with Roberts Rules of Order.

Section 8. Notices.

Notice of a special meeting of the Board of Directors shall be given if in person or by telephone, at least twenty-four (24) hours in advance of the meeting, or if by mail or by electronic communications at least five (5) days prior to the date of such meeting, provided, however, that notice of a special meeting at which a director will be removed shall be delivered to each director at least twenty (20) days in advance of such meeting and the notice shall specify the purpose of such meeting.

Section 9. Quorum.

- A. A majority of the members of the Board of Directors shall be necessary to constitute a quorum for the transaction of business at any meeting of the Board of Directors unless otherwise specifically provided in these Bylaws. In addition, at least one member of the Board of Directors who is a member of the Pekin Park District Board of Commissioners and at least one member of the Board of Directors who is appointed from the public at large must be present at any meeting of Board of Directors to transact business.

- B. The directors present at a duly organized meeting can continue to discuss business until adjournment notwithstanding the withdrawal of enough directors to leave less than a quorum; provided, however that resolutions of the Board of Directors may be adopted only at a properly constituted meeting of the directors.

Section 10. Manner of Acting.

Except as otherwise specifically provided herein, the act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors. A director may attend and participate in any meeting through the use of a conference telephone or other communications equipment by means of which all persons participating in the meeting can communicate with each other.

Section 11. Informal Action by Directors.

Any action which is required to be taken, or which may be taken, at a meeting of the directors may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all the directors then in office. Such consent shall have the same force and effect as a unanimous vote of all directors.

Section 12. Indemnification.

Each director and officer of the Foundation shall be indemnified by the Foundation and Pekin Park District against the expenses reasonably incurred by him/her, and/or damages imposed upon him/her in connection with the defense of or as the result of any action taken or alleged to have been taken by him/her as director or officer of the Foundation. This indemnification shall not be effective in the case of the action or omission of any actions as to which he/she shall be liable by reason of willful misconduct or gross negligence in the performance of his/her duties as a director or officer of the Foundation. The Pekin Park District shall provide public officials liability insurance coverage for the Foundation directors.

ARTICLE IV Officers

Section 1. Officers

The officers of the Board of Directors of the Foundation shall consist of a President, one or more Vice Presidents, a Secretary, and a Treasurer and such other officers as may be elected by the Board of Directors. At least one of the at large citizen directors shall be elected to serve as President or Vice President.

Section 2. Qualifications; Election.

Only persons who are directors of the Foundation may serve as the President or a Vice President of the Foundation. The other officers of the Foundation may be directors, but need not be directors to qualify to serve. The officers shall be elected by the members of the Board of Directors at the annual meeting of the directors and shall serve for a term of one (1) year, or until their successors are elevated and have qualified. Officers (who are not members of the Board of Directors) shall have no direct familial, business, or financial relationship to a member of the Board of Directors or a member of the Board of Commissioners of the Pekin Park District.

Section 3. Vacancies.

Any vacancy among the officers shall be filled by nomination made by the President or by any other director, and approved by the directors, and such appointed officers shall serve until the next annual meeting of directors or until their successors are elected and have qualified.

Section 4. President

The President shall preside at all meetings of the Board of Directors and shall with the approval of the Board of Directors in conjunction with the Secretary sign all contracts and papers relating to affairs of the Foundation, shall be an ex-officio member of all committees, and shall perform all other acts properly belonging to this office.

Section 5. Vice President

The Vice Presidents, in order of their seniority shall have all powers and perform all duties of the President in the absence or incapacity of the President.

Section 6. Secretary.

The Secretary shall keep full minutes of all meetings of the directors; shall attend the sessions of the Board of Directors and shall act as clerk thereof and record all the acts and votes and the minutes of all proceedings in a book to be kept for that purpose. The Secretary shall see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law, and shall perform such other duties as may be from time to time as assigned. The Secretary shall have custody of the corporate seal and shall affix the same to all papers and documents whenever the seal shall be required to be so affixed, and shall have custody of and properly keep all record books of the Foundation. The Secretary shall have the authority to certify the Bylaws, resolutions of the members and the Board of Directors and committees thereof, and other documents of the Foundation as true and correct copies thereof.

In the absence of the Secretary at meetings or other such activity requiring the action of the Secretary, the President has the power to appoint a temporary Secretary for such meeting or activity.

Section 7. Treasurer

The Treasurer shall keep full and correct account of receipts and disbursements in the books belonging to the Foundation, and shall deposit all monies and other valuable effects to the credit of the Foundation, in such depositories as may be designated by the Board of Directors. The Treasurer shall dispose of funds of the Foundation as may be ordered by the board, taking proper vouchers for such disbursements, and shall render to the President and directors whenever they may require it, an account of all transactions as Treasurer and of the financial conditions of the Foundation. The Pekin Park District shall provide the Treasurer with a bond for the faithful discharge of his duties in such sums and with such surety as the Board of Directors shall determine.

The Board of Directors will require two signatures on each disbursement check unless otherwise determined by official policy by the majority vote of the Board of Directors.

Section 8. Resignations.

Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the Foundation. Any such resignation shall take effect at the time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 9. Removal

Any of the officers designated in Section 1 of the Article IV may be removed from office upon affirmative vote of a simple majority of members of the Board of Directors present at a duly convened meeting, provided that the notice of such meeting shall specify that one of the purposes of such meeting shall be to consider such matter.

ARTICLE V

Contracts, Banking, Gifts

Section 1. Contracts

The Board of Directors may authorize any officer or officers, agent or agents of the Foundation, in addition to the officers so authorized by these Bylaws, to enter into any contract, to execute and deliver any instrument in the name of and on behalf of the Foundation. Such authority may be general or confined to specific instances or transactions.

Section 2. Checks, Drafts, Etc.

The Board of Directors may authorize any officer or officers, agent or agents of the Foundation, to issue checks, drafts or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Foundation, and in such manner as shall from time to time be determined by resolution of the Board of Directors.

Section 3. Funds and Investments.

All funds of the Foundation shall be periodically deposited to the credit of the Foundation in such banks, trust companies, savings and loan associations, or otherwise invested in such real or personal property, including but not limited to money market funds, instruments, securities, mutual funds, or other forms of investment meeting appropriate regulatory requirements and in accordance with the Foundations Investment Policy as the Board of Directors may periodically select.

Section 4. Gifts

In accordance with the adopted Gift Acceptance Policy, The Board of Directors may accept on behalf of the Foundation any contribution, gift, bequest, or devise for the general purposes or any special purpose of the Foundation.

Section 5. Loans.

No officer or directors shall be authorized to obtain loans on behalf of the Foundation without the formal approval of a majority of the members of the Board of Directors.

Section 6. Audits.

The accounts of the Foundation shall be audited annually by an independent auditor selected by the Board of Directors.

Section 7. Bond.

The Pekin Park District shall Purchase a bond to guaranty the faithful discharge of the Treasurers duties in such sum and with such surety as the Board of Directors may determine, but in no event less than \$5,000.

ARTICLE VI.

Committees; Advisory Bodies.

Section 1. Committees.

The Board of Directors may appoint standing and special committees as needed to carry out the powers and duties of the board. Persons who are not members of the Board of Directors may be appointed to and serve on any such committee. Each committee shall have two (2) or more directors, a majority of its membership shall be directors and all such committee members shall serve at the pleasure of the Board of Directors.

Section 2. Advisory Bodies.

The Board of Directors may create and appoint persons to one or more advisory bodies which may or may not have directors as members, which bodies may not act on behalf of the Foundation of bind it to any action but may make recommendations to the Board of Directors or to the officers of the Foundation.

Section 3. Executive Committee.

- (a) The President, Vice-President, Secretary, and Treasurer, along with the Executive Director of the Pekin Park District shall serve as the Executive Committee of the Board of Directors. The President shall serve as Chair and the Vice-President as Vice-Chair of the Executive Committee. The Secretary shall keep a record of all meetings and actions of the Executive Committee.
- (b) If the Treasurer is not a Director, then the President (Chair), Vice President (Vice-Chair) and Secretary all need to be present for action to be taken. If the Treasurer is a Director, then a quorum of any three members of the Executive Committee is required for any action taken by the Executive Committee.
- (c) The Executive Committee is delegated the powers and authority of the full Board of Directors to act whenever the Board is not in session. The Executive Committee shall meet at such times as action is required and time is of the essence but a meeting of the full Board of Directors cannot be scheduled. The Executive Committee may be assigned such other duties as the Board of Directors may decide.
- (d) At the next regular meeting of the Board of Directors following a meeting of the Executive Committee the President shall report on all actions taken by the Executive Committee since the full Board of Directors last met.

ARTICLE VII

Seal

The Board of Directors may provide a corporate seal which shall be in the form of a circle and have inscribed thereon "Pekin Park Foundation" and the words. "Corporate Seal, Illinois".

ARTICLE VIII

Waiver of Notice

Whenever any notice whatever is required to be given under the provisions of the General Not For Profit Corporation Act of Illinois, or under the provisions of the articles of incorporation or the Bylaws of the Foundation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein shall be deemed equivalent to the giving of such notice.

ARTICLE IX

Amendments

These Bylaws may be altered or amended at a regular or special meeting by at least five (5) directors or by informal action by all directors.

End

(Suggested Final Draft as of May 4, 2020).

AMENDMENT: *Dissolution*

Upon dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, or a corresponding section of any future federal tax code, or shall be distributed to a recognized 501(c)(3) organization with similar mission, or shall be distributed to the federal government, or to a state or local government unit, for a public purpose. Any such assets not so disposed of shall be disposed of by the circuit court of the judicial circuit in which the principal office of the corporation has been located, exclusively for such purposes to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.



PEKIN PARK
DISTRICT

MEMORANDUM OF UNDERSTANDING



An Illinois Nonprofit Corporation
An IRS 501(c) 3 Nonprofit Public Charitable Organization

Mission - The Pekin Park Foundation (the Foundation) serves as a means by which park supporters can help improve and beautify our parks and expand participation in its activities and programs through a well-defined Gifting Program and a long-term sustaining Endowment Program, in an effort to always further the spirit, culture and tradition of the Pekin Park District.

The Foundation will strive to secure, manage and invest private donor support solely for the benefit of the Pekin Park District.

The Foundation is created and operated primarily for charitable purposes in support of the Pekin Park District's mission, vision, values, goals and objectives. It is intended through this Memorandum of Understanding that the Foundation's work will be compatible with and supportive of these interests.

As stated in the Foundation bylaws, the Foundation will work to:

- Provide funding and acquisition assistance and in-kind donations for purchasing, developing, promoting, and maintaining parks, land, buildings, facilities, equipment, supplies, activities and programs for the Pekin Park District.
- Promote programs that serve the purpose and objectives of the Foundation, including but not limited to donations, endowment, gifting, sponsorships and volunteerism.
- Promote other activities and development for the benefit of the Pekin Park District.
- Complement and enhance, and not conflict with the activities of the Pekin Park District, a unit of local government.
- Maintain a close working relationship with the Pekin Park District so as not to in any way diminish the power and authority of the Pekin Park District in performing its mission of working with the community to preserve and enhance recreational opportunities, open space resources, and wildlife protection. The Foundation will further work with park district donor referrals to provide direction with the donor of the most advisable method of making that donation.

- Engage in other activities related to the Foundation's specific objectives and purpose.

In addition, the Foundation will:

1. Operate as a legal nonprofit corporation and maintain its legal autonomy from the Pekin Park District.
2. Conduct its business in good faith to the benefit of the Pekin Park District and bound to the Pekin Park District through the Foundations bylaws and the Memorandum of Understanding.
3. The Foundation will use sound fiscal and auditing procedures.
4. The Foundation will not interfere with the day to day Pekin Park District operations.
5. The Foundation will obtain and maintain status as a tax exempt, charitable organization under state and federal income tax laws to ensure that gifts and bequests received may qualify as deductible, charitable contributions for the donor.
6. The Foundation will adhere to the policies and procedures as set forth in the Gifting Policy approved by Resolution No. 11-1 of the Pekin Park District Board of Commissioners.
7. The Foundation will support the Pekin Park District Recreation Scholarship Assistance Program and Junior Golf Program.
8. The Foundation will assist/support in fundraising/purchasing for Park District equipment and facility upgrades.
9. The Foundation will support and advocate for the Park District referendums.
10. The Foundation will provide ideas/assist for future needs, improvements of the Park District.
11. The Foundation will apply for grants when available and needed.
12. The Foundation will maintain its own website and be responsible for related expenses as well as website updates.
13. Agree to meet with the Park District annually and sometime within the six weeks prior to the annual meeting of the Foundation each May to review and (if necessary) update this Memorandum of Understanding.



**An independent unit of local government of Pekin, Illinois
Founded in 1902**

Mission – To improve the quality of life for the district’s residents by providing both active and passive recreational opportunities in recreational facilities, parks and areas.

Vision – To progressively meet the changing needs and desires of the community, while embracing cherished traditions.

Through this Memorandum of Understanding the **Pekin Park District** will:

1. Assist, enhance, advocate and otherwise support the operations of the Foundation and respect the fiscal autonomy of the Foundation when suggesting funding needs of the Park District.
2. Support the fundraising activities of the Foundation and promote a positive relationship with their board of Directors and volunteers.
3. Allow the Foundation to use the name and images of the Pekin Park District where necessary and appropriate.
4. Allow the Foundation to use Pekin Park District office and meeting space, office equipment use, and staff support (with advanced approval of the Executive Director of the Pekin Park District) in the performance of the Foundation’s activities.
5. Assist the Foundation by suggesting and recommending donors and contributions to the Foundation. Any citizen can make a direct gift to the Park District. The park district should direct those folks to discuss their gift with the Park Foundation and analyze such gift is in accordance with the gift acceptance policy.
6. Assist/support the Foundation in its marketing efforts including information about the Foundation and its activities in the Pekin Park District Play Guide, on the Pekin Park District website, Facebook posts, and other social media when requested.
7. Convey to the Foundation the Pekin Park District’s project priorities, and other desires/needs and make appropriate suggestions by which the Foundation can establish fund raising and funding priorities.
8. Provide volunteer support for Foundation events when feasible.
9. Provide an agenda item on one of its monthly Park Board of Commissioners meetings to include a Foundation report by a Foundation representative.
10. Maintain the Foundation mailbox.
11. Convey any incoming messages for the Foundation and provide other administrative support.
12. Agree to meet with the Foundation annually and sometime within the six weeks prior to the annual meeting of the Foundation each May to review and (if necessary) update this Memorandum of Understanding.

This Memorandum of understanding is entered into record by signature below:

Pekin Park Foundation Date

Pekin Park District
Date

NAPA BOARD MATRIX Current & Potential Board Members (as of May 21, 2020)									
Area of expertise/Professional Skills	Dennis Green	Gary Gillis	Kyle Cain	Cameron Bettin	Scott Kriegerman	Chip Hill	Jim Ruth		
Attorney, knowledge of nonprofit law									
Informational Technology (IT) professional									
Accounting: CPA/CFO, knowledge of nonprofit finances						x			
Investments / Financial Advisor		x				x			
Banking and trusts						x			
Business/corporate	x					x			
Membership Association Management/Administration	x					x			
Parks Professional (Director or Deputy)				x					
Philanthropist (individual or organized, such as private foundation, community foundation or corporate funder)									
Nonprofit Administration	x								
Grant Writing/Administration			x	x		x			
Fund development, experience in nonprofit fundraising			x	x		x			
Strategic or long-range planning	x			x		x			
Marketing/Communications/Social Media				x					
Park Foundation Executive									
Trustees on other non-profit boards	x	x		x					
Lobbyist									
Media									
State Park and Recreation Association Director									
Current NRPA Board Member									
Project Management	x			x		x			
Friends Organization representative									
Demographics									
Under 35									
From 35 to 50			x			x			
From 51 to 65				x					
Over 65	x	x							
Male	x	x		x		x			
Female			x						
Geographic Location: Region you live CC= City Center, N=North, S=South, E= East, W=West	E		E	E				CC	
Race/ethnic background									
Asian									
African-American									
Latino									
Caucasian	x	x	x	x		x			
American Indian									
Other									
Other									
Parks Advocate/User/Consumer	x		x	x				x	
Community Business Person	x							x	
Community Volunteer	x	x	x	x				x	



PEKIN PARK FOUNDATION

Board Member Job Description

Mission Statement

The Pekin Park Foundation supports the Pekin Park District through charitable efforts that advance the District's mission for the greater good of the citizens of Pekin, Illinois.

Fundamental Responsibilities

Board member terms are for three years, with an option for one renewal term. There is no compensation provided as a volunteer board member. Board members must be able to:

- **Know:** Be aware of and follow the Foundation's mission, bylaws, fiduciary responsibilities and policies.
 - **Advocate:** Inform others about the Foundation's mission, programs, activities and events.
 - **Recruit:** Recruit new members and volunteers. Recommend possible candidates for nomination to the board.
 - **Participate:** Attend board meetings, committee meetings, and Foundation functions. Review agendas and supporting materials prior to all meetings. Actively participate during meetings and events.
- Fundraise:** Make an annual financial contribution to the Foundation.

Personal Characteristics

Board members will have varying backgrounds, skill sets and strengths, however, all board members should have the ability to:

- Listen, analyze, think clearly and creatively.
- Work well with others, both individually and in group settings.
- Prepare for, attend, and actively participate in board and committee meetings.
- Provide creative perspective and solutions.
- Take responsibility.
- Follow through on given assignments.
- Use professional and personal networks to "open doors" and further advance the Foundation.
- Cultivate and solicit funds, or have the willingness to learn.
- Recruit board members and volunteers.
- Review and understand Foundation financial statements and policies.
- Understand programs and services offered by the Foundation.
- Possess honesty and personal integrity.
- Maintain sensitivity to, and tolerance of, differing views.
- Display a friendly, responsive and patient approach.
- Possess a desire for the Foundation's growth and development.

Adopted by the board of directors:

DATE _____



Conflict of Interest Disclosure Form – Pekin Park Foundation

Date: _____

Name: _____

Position (employee/volunteer/trustee): _____

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between the Pekin Park Foundation and your personal interests, financial or otherwise:

_____ I have no conflict of interest to report

_____ I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own):

1. _____
2. _____
3. _____
4. _____
5. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by the Conflict of Interest Policy of Pekin Park Foundation.

Signature: _____

Date: _____

Adopted by board of directors: DATE

Pekin Park Foundation
ETHICS PLEDGE

It is the policy of the Pekin Park Foundation that its officers and board members uphold the highest standards of ethical, professional behavior. To that end, the officers and board members of the Pekin Park Foundation shall dedicate themselves to carrying out the mission of the organization and shall uphold the following ethics policies.

- 1) Hold paramount the safety, health and welfare of the public in the performance of professional duties.
- 2) Act in such a manner as to uphold and enhance personal and professional honor, integrity and the dignity of the profession.
- 3) Treat with respect and consideration all persons, regardless of race, religion, gender, sexual orientation, maternity, marital or family status, disability age or nation origin.
- 4) Engage in carrying out the Pekin Park Foundation's mission in a professional manner.
- 5) Collaborate with and support other professionals in carrying out the Pekin Park Foundation's mission.
- 6) Build professional reputations on the merit of services and refrain from competing unfairly with other nonprofit organizations.
- 7) Recognize that the chief function of the Pekin Park Foundation at all times is to serve the best interest of the Pekin Park District and its constituency, and to be non-partisan, as well as resist partisan influence.
- 8) Accept as a personal duty the responsibility to keep up to date on emerging issues.
- 9) Respect the structure and responsibilities of the board of directors, providing facts and advice as a basis for making policy decisions, and uphold and implement policies adopted by the board of directors.
- 10) Keep the community informed about issues affecting it.
- 11) Conduct organizational and operational duties with positive leadership exemplified by open communication, creativity, dedication, compassion, professional competence, fairness, impartiality, efficiency, and effectiveness.
- 12) Exercise whatever discretionary authority allowed under state statutes and laws and to carry out the mission of the organization.

- 13) Serve with respect, concern, courtesy, and responsiveness in carrying out the organization's mission.
- 14) Demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all activities in order to inspire confidence and trust in such activities.
- 15) Avoid any interest or activity that is in conflict with the conduct of official duties.
- 16) Respect and protect privileged information to which there is access in the course of conducting official duties.
- 17) Strive for personal and professional excellence and encourage the professional development of others.

As of October 21, 2019, the undersigned agree to the policy of the Pekin Park Foundation that its officers and board members uphold the highest standards of ethical and professional behavior, and to that end, shall dedicate themselves to carrying out the mission of the organization and uphold the ethics pledge written above.

Vacant, Chair

Gary Gillis, Vice Chair (acting Chair)

Dennis Green, Secretary

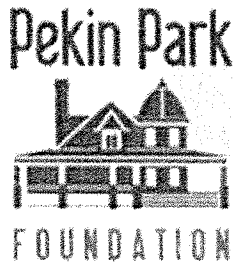
Scott Kriegsman

Kyle Cain

Marv Brown

Cameron Bettin

Chip Hill, Treasurer



Conflict of Interest Policy

The standard of behavior at the Pekin Park Foundation is that all staff, volunteers, and board members avoid any conflict of interest between the interests of the Pekin Park Foundation and any personal, professional, and business interests on the other. This includes avoiding actual conflicts of interest as well as perceptions of conflicts of interest.

I understand that the purpose of this policy are to protect the integrity of the Pekin Park Foundation's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputation of volunteers, staff, and board members.

Upon or before election or appointment to the board of the Pekin Park Foundation, I will make a full, written disclosure of interests, relationships, and holdings that could potentially result in a conflict of interest. This written disclosure will be kept on file and I will update it as appropriate and at a minimum of once per year at the annual meeting of the Pekin Park Foundation.

In the course of meetings or activities, I will disclose any interests in a transaction or decision where I (including my business or other nonprofit affiliation), my family and/or my significant other, employer, or close associates will receive a benefit or gain. After disclosure, I understand that I will be asked to leave the room for the discussion and will not be permitted to vote on the question.

I understand that this policy is meant to be a supplement to good judgement, and I will respect its spirit as well as its wording.

Signed _____ Date _____

Adopted by the board of directors on _____



ANNUAL BOARD GIVING POLICY

The goal of this Board Giving Policy is to secure 100% participation among board members in financially supporting the mission of the Pekin Park Foundation (the Foundation) through an annual personal cash donation.

The board giving policy of the Foundation requires each board member make an annual cash donation to the Foundation.

The board giving policy of the Foundation requires that each board member make an annual donation of an amount that the individual board member is comfortable making.

Board members of the Foundation serve a vital role in supporting the vision and mission of the Foundation. Main roles of board members include:

- Acting as an interface between the organization and the community to make sure the mission is carried out
- Board members fiscal responsibility,
- Create trust and relationships with other donor prospects
- Participate in fundraising efforts of the Foundation

Additionally, board members support the Foundation in a variety of other ways which include but are not limited to:

- Volunteer their time on a committee or in a specific role in the Foundation.
- Help raise awareness in the community about the Foundation mission.
- Open doors to potential sponsors, donors, and volunteers.
- Obtain or give in-kind gifts.
- Advocate for the cause inside and outside of the community.

By achieving an annual goal of 100% participation among Foundation board members in financially supporting the Foundation mission we:

- Help establish and sustain donor relationships
- Develops and sustains donor trust of individual donors
- Build a culture of giving within the board and donor community
- Satisfies private foundation and corporate philanthropy gift giving requirements

END

Draft as of May 1, 2020

RESOLUTION NO. 11 – 1

A Resolution Approving a Gifting Policy for the Pekin Park District

Whereas, at the Pekin Park District's request, (the "District") the Pekin Park District Foundation, (the "Foundation") has developed a draft of a policy to be used by the Pekin Park District Board of Park Commissioners and District Staff in the acceptance of gifts and memorials to the District; and

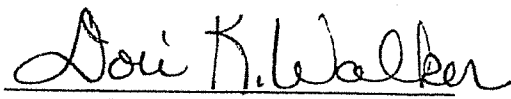
Whereas, the Pekin Park District Board of Park Commissioners, (the "Board") has reviewed and revised the draft of the policy as presented by the Foundation, a copy of which is attached as "Exhibit A"; and


Whereas, the Board finds that the policy as presented by the Foundation and as revised by the Board, is necessary and is in the best interests of the District for the acceptance of all future gifts to the District.

Now Therefore, Be It Resolved by the Board of Park Commissioners of Pekin Park District, Tazewell and Peoria Counties, Illinois, as follows:

1. That the Gifting Policy attached hereto as "Exhibit A", be and the same is hereby approved in the form attached hereto as "Exhibit A".
2. That the President and Secretary of the Board of Park Commissioners are hereby authorized and directed to sign this Resolution in the form submitted and to submit a copy of the approved Gifting Policy to the Foundation to be used as a guide in the acceptance of all future gifts to the District.

ADOPTED this 27th day of January, 2011, by the Board of Park Commissioners of Pekin Park District, Tazewell and Peoria Counties, Illinois.


Secretary


President

PEKIN PARK DISTRICT GIFTING POLICY

Statement of Purpose

The Pekin Park District has long been the beneficiary of gifts and donations from members of the community. In addition to gifts from businesses and other governmental entities, the generosity of individuals is often in the form of a memorial or an honorarium to an individual or an organization. In order to be fair to all who wish to express their generosity in this way, and to attend to the needs of the Pekin Park District and the community, the long range plans of the Pekin Park District, and the general public good, these policies are adopted as guidelines for review of gift requests. The goal of these guidelines is to treat future donors fairly and impartially, and to comply with the long range goals of the Park as to appearance, policies and programs of our Pekin Parks.

Beliefs

The Pekin Park District must consider gifts in the context of how they address the varied recreational responsibilities of the district. Memorials, special recognition, or anonymous offerings separate from those already agreed to by the District will be considered, but emphasis should be given to how the gift reinforces or enhances the mission of the Pekin Park District.

Gift Catalog

The Pekin Park Foundation has implemented a Gift Catalog which highlights specific gifts that meet park needs and goals. Donors are encouraged to examine this Gift Catalog to determine whether an individual gift can satisfy a stated need in the Catalog. The Catalog also outlines the possibility of a gift that can be invested in order that its earnings provide ongoing long-term support to a specific project or to the Pekin Park Districts future endeavors. Prospective donors are encouraged to access the Gift Catalog through the Park District website or at the Pekin Park District Administration Office.

Gifts Outside the Catalog

Donors who wish to make a gift which is not listed in the Gift Catalog should notify the Pekin Park Foundation of their proposal. They are encouraged to specifically outline their proposal, the reason for making it, any specific location where they request it to be placed, and their means for both immediate and long-range financing of the project. The Foundation will meet with the donor to consider an agreement consistent with the long range plans and goals of the Pekin Park District, and these gifting policies. The Park District must approve any Agreement the Foundation has with a donor.

Special Memorials/Recognition: Donors often wish to honor an individual by a specific gift to the Park District. These gifts may be proposed and considered at a time of understandable emotion. Knowing that the gift may be in place for generations, the Pekin Park Foundation and the Pekin Park District will generally impose a minimum of one year moratorium from the date of the honoree's passing or the date of the specific accomplishment for which recognition is being given before considering any such gift. Making these decisions at a less emotionally charged time assures equal treatment to all, and is considerate of the needs of both the public and the donor.

Statuary, Markers, and Plaques: Donors may wish to name individuals by proposing permanent placement of statuary, markers, and plaques. The Park District has an understandable interest in assuring that such recognitions do not create the need for ongoing additional landscaping costs nor take up valued open space availability or space for proper placement. Careful consideration will be given to the historical context of the honoree's contribution to our community and to the Pekin Park District. While statues of individuals are discouraged, special consideration may be given to national, world, or State leaders after the moratorium set forth herein, and in accordance with the goals and responsibilities of the Park.

Online Recognition

As a result of the considerations set forth hereinabove, the Pekin Park District and the Pekin Park Foundation will strive to develop appropriate on-line sources of recognition and honor. Such recognition could include more information and a better definition of the honoree's commitment to the Park District and the betterment of the community.

Naming Rights

Careful consideration and deliberation will be given to the issue of naming a Park, a facility, or any location or aspect of the Park District after an individual or organization. Consideration will be given to the financial support of the interested party, and short-term or long-term cost to the Park District, and the appropriateness of the title or designation in light of all of the considerations set forth in these policies. Decisions will, to the extent possible, take into consideration issues of political correctness, local sensitivities, and the appropriateness of the decision in a historical context.

Guiding Philosophy for Policy

Any issue or item not specifically referenced by these guidelines shall be subject to the use and application of Pekin Park Board of Commissioners whose decision should be guided by the spirit of objectivity, non-partisanship and the culture and history of the Park District.



Investment Policy

DRAFT AS OF MAY 1, 2020

It is the policy of the Pekin Park Foundation (the Foundation) that Foundations funds will be invested in real or personal property, and other such investments including but not limited to money market funds, instruments, securities, mutual funds, or other forms of investment meeting appropriate regulatory requirements for the purposes of growing and sustaining an Endowment Fund of the Foundation.

Investment of the Foundation funds is the responsibility of the Board of Directors and a function of the Foundation Treasurer or a member of the board of directors selected by the Foundation President and approved by the majority of the Foundation Board of Directors.

The Foundation will select a professional, licensed, fiduciary that will act in the Foundations best interest and who represents a qualified investment firm that will maintain and manage the Foundations investment portfolio. The fiduciary, will be given the discretionary authority to trade or reinvest the Foundations assets in a manner consistent with stated risk tolerance.

The Foundation will require the investment firm to furnish the following credentials:

- A Consolidated Report of Condition
- Proof of Certification by the National Association of Securities Dealers
- Proof of Registration with the State of Illinois
- Proof of having adequate insurance coverage

The Foundation will not invest in a business with which it does business or any business that might be perceived or misunderstood to be a conflict of interest for either the Foundation or the Pekin Park District.

To minimize investment risk and maintain a conservative risk threshold, the Foundation will take the safety, liquidity, yield investment approach:

- Safety: First, protect against the default of principal ~~and the decline in stock price.~~
- Liquidity: Second, ensure liquidity to pay operating expenses.
- Yield: Third, achieve a reasonable yield on investments.

The Foundations' funds may be invested in a portfolio. To further minimize investment risk, the portfolio cannot exceed the following limitations of its holdings:

- 25% of the portfolio can be made up of holdings in any one sector of the economy.
- 5% of the portfolio can be made up of stock in any one company.
- 10% of investments in international securities.
- The portfolio cannot include investments in securities outside of the conservative risk tolerance.
- The portfolio cannot include securities that have the same maturity date.
- Only five percent of the portfolio can be made up of long-term investments (i.e., beyond five years).

The Foundation Treasurer or appointed director will provide the total Foundation board with monthly portfolio performance reviews at the monthly meetings of the Foundation board.

The fiduciary will be asked to attend the annual meeting of the board of the Foundation in May of each year to review the portfolio performance and review the fiduciary fee for the next year.

The Foundation Board of Directors, or any other individuals connected to the Foundation will avoid personal business that conflicts with their Foundation responsibilities and will further disclose a potential conflict of interest.

The Foundation will review this Investment Policy at the annual meeting of the Foundation each year in the month of May.

From time to time the board may analyze the risk threshold of the Foundation of investments that are deemed to be outside the conservative boundaries of the Foundations investment policy. In such instances, the Foundation has the choice to approve such an investment. Such action must be made during an official meeting or special meeting of the Foundation Board and such action is can only be approved with no less than 2/3's (two thirds) favorable vote by the entire board. Board members attending such meeting can attend such meeting and cast an official vote on such action via electronic means.

End

DRAFT AS OF May 1, 2020.



MEDIA RELATIONS POLICY

The Pekin Park Foundation recognizes both the negative and positive public relations outcomes that arise if too many people attempt to speak to the media on behalf of the Pekin Park Foundation.

This policy aims to establish consistent public message to avoid inaccuracies, conflicting message and/or unauthorized release of sensitive or confidential subject matter.

The Pekin Park Foundation media policy is as follows and should be reviewed annually:

The Pekin Park Foundation designates the Park District Executive Director as the subject matter expert on any media request pertaining to Park Foundation Matters.

When appropriate, and in the opinion of the Park District Executive Director, the Executive Director may have other staff members or Park Foundation officers or board members provide additional information to the reporter. In most cases this might include but not be limited to a direct quote.

In the event the Park District Executive Director is not available, all media requests will be sent to the Park Foundation Board Chair.

In the event the Park District Board Chair is not available, Foundation board Vice Chair will be the designated spokesperson, however the response to the media request will be "no comment" at this time.

The Park Foundation recognizes that as a general rule, board members of the Foundation are not deemed to be authorized spokespeople for the Foundation when it comes to media responses.

If any media inquiry involves an allegation of wrongdoing by the organization or any of its officers, directors, or employees, the Foundation spokesperson will engage the Park District legal counsel prior to any public statements being made to the media or to the general public.

At no time will the Foundation spokesperson respond to any media request for a statement on any ongoing investigation involving the Pekin Park District and/or the Pekin Park Foundation.

END



SPONSORSHIP POLICY

Pekin Park Foundation values financial support from reputable corporations to further the organization's mission. Financial support from corporate sponsors allows the Pekin Park Foundation to engage in mission-focused programs and activities that continue to enhance the park experience for all within the Pekin, Illinois community.

The following will be adopted as the components of the Pekin Park Foundation Sponsorship policy and guideline and helps maintain that corporate sponsorship arrangements support the Pekin Park Foundation mission and goals while maintaining the best interests of the Pekin Park Foundation, the Pekin Park District which it serves and above all avoids any conflicts of interest.

Corporate Sponsorship - "corporate sponsorship" when referred to in this policy is any contribution from a company (either in cash or in-kind, solicited by the Foundation or due to a company approach to the Foundation, and either from corporate philanthropy or corporate marketing) that is provided as a donation to support specific programs, activities or events of The Pekin Park Foundation.

Mission Always - The Pekin Park Foundation will not partner with businesses for corporate sponsorships if the business or its product or service, are inconsistent with the mission of the Pekin Park Foundation or the valued of the Pekin Park District.

Review / Acceptance - Any proposed corporate sponsorship must be reviewed and approved by the Executive Director of the Pekin Park District and the board of the Pekin Park Foundation to guarantee that the sponsor and the sponsorship fulfillment are in sync with the mission and goals of both, and that any conflicts of interest are disclosed and addressed in accordance with the Pekin Park Foundation conflict of interest policy.

Marketing - The Executive Director of the Pekin Park District and the Pekin Park Foundation will review and approve all marketing materials prepared by the corporate sponsor; especially when but not limited to when the Pekin Park Foundation logo, and/or other identifying information prior to publication or public distribution of such materials.

Endorsement — It should be understood that the Pekin Park Foundation will not endorse a corporate sponsor or its products or services.

Written Agreement - The terms, conditions, and purposes of the corporate sponsorship support will be documented by a signed agreement between the corporate sponsor and the Pekin Park Foundation.

No Free Advertising or Return Benefit - Sponsors are making a contribution to support the Pekin Park Foundation mission and are not entitled to receive free advertising (as that term is defined by the Internal Revenue Code [IRC] or Internal Revenue Service [IRS] rules and regulations) or other substantial return benefits from the Pekin Park Foundation.

Acknowledgments - Consistent with IRS federal tax laws, the Pekin Park Foundation may acknowledge the corporate sponsor's support and may identify and describe the corporation's products or product lines by displaying the sponsors logo, slogan, website address.... Any acknowledgments of corporate sponsorships will be created by, or subject to prior review and approval, by the Pekin Park District

No Contingent Payments – The Pekin Park Foundation will not enter into any arrangements with corporate sponsors where the amount of payment by the corporation is contingent upon attendance at an event or any other measures of public exposure.

Special Events – The Pekin Park Foundation will have complete control of the content and speakers at any sponsored activity or event. Corporate sponsors will not control the planning, content, or execution of the event. The Pekin Park Foundation may ask the sponsor for suggestions to enhance the experience for the sponsor.

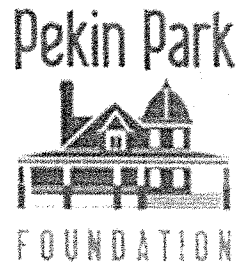
Exclusive “category” sponsorship - Whenever possible the Pekin Park Foundation will avoid seeking and naming an exclusive sponsorship in any individual product or service category or sector.

Indemnification/Insurance – All sponsorships will include indemnification and hold harmless the Pekin Park District and the Pekin Park Foundation, its officers, directors, employees, and agents against any liability that might arise. The Pekin Park Foundation will require corporate sponsors to add the Pekin Park District and the Pekin Park Foundation to the sponsors' liability insurance and produce proof of such in the amount of \$2,000,000.

Termination – The Pekin Park Foundation reserves the right to terminate any corporate sponsorship if the sponsorship with a particular company would adversely affect the goodwill and reputation of the Pekin Park District or the Pekin Park Foundation. In the event that of such termination, the Pekin Park Foundation will return all unused corporate sponsorship funds.

Oversight – The Pekin Park Foundation Board of Directors will be responsible for establishing the principles, guidelines, and day-to-day oversight and overall governing such sponsorship relationships with corporations.

END



1701 Court Street | Pekin, Illinois 61554 | 309-347-PARK (7275)

VOLUNTEER HANDBOOK
Pekin Park District
Pekin Park Foundation

Fall 2020

VOLUNTEER HANDBOOK
Pekin Park District
Pekin Park Foundation

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VOLUNTEER HANDBOOK

Pekin Park District

Pekin Park Foundation

Welcome to the Pekin Park District and Park Foundation family!

As a volunteer you will have a variety of choices in which to make a difference in the Pekin community; specifically, the Pekin park and recreation offerings.

When you volunteer your time to the Pekin Park District (PPD) or the Pekin Park Foundation you are contributing to one of the largest park districts in Illinois acreage wise, encompassing over 2,275 acres of land with 17 parks and 2 golf courses. In addition to its water park, ice arena, golf courses, fitness center and senior activity center, PPD also offers numerous hiking trails and open spaces for residents and families from all over Central Illinois to enjoy. Over 150 activities, programs and classes for the community are also available including: fishing, horseback riding, archery, group camping, indoor and outdoor tennis and pickleball courts, disc golf, racquetball and wally-ball courts, basketball courts, soccer fields, football fields, baseball and softball diamonds, competitive swim, competitive hockey, ice skating, tumbling, dance, cheer, exercise classes, senior programs, camps, community events, birthday parties, and many more.

The PPD is also proud to be supported through the Pekin Park Foundation. The Pekin Park Foundation, a 501(c) 3 Not-for-Profit Charitable Organization, serves as a means by which park supporters can help improve and beautify our parks and expand participation in its activities and programs. The Foundation offers numerous opportunities to volunteer through a variety of events and advocacy, committee work, and service to the governing board.

This volunteer handbook will serve as a reference guide will provide information pertaining to the volunteer experience, policies and procedures.

We hope you will enjoy making a difference together with staff and other volunteers.

Welcome to the family!

Cameron Bettin
Executive Director
Pekin Park District.

ABOUT THE PEKIN PARK DISTRICT

Mission Statement: *"To improve quality of life for the district's residents by providing both active and passive recreational opportunities in recreational facilities, parks and areas"*

The Pekin Park District is an independent unit of local government founded in 1902.

An elected seven-person board of commissioners established policy for all facets of the Park District. The Park District Director and staff implement and administrate Board policy and are responsible for the day-to-day operations of the Park District.

ABOUT THE PEKIN PARK FOUNDATION

Mission - The Pekin Park Foundation (PPF) serves as a means by which park supporters can help improve and beautify our parks and expand participation in its activities and programs through a well-defined Gifting Program and a long-term sustaining Endowment Program, in an effort to always further the spirit, culture and tradition of the Pekin Park District.

The PPF will strive to secure, manage and invest private donor support entirely for the benefit of the Pekin Park District.

The PPF is created and operated primarily for charitable purposes in support of the Pekin Park District's mission, vision, values, goals and objectives. Through a Memorandum of Understanding the Foundation's work will be compatible with and supportive of these interests.

PEKIN PARK DISTRICT STAFF and BOARD OF COMMISSIONERS

Pekin Park District Staff

Cameron Bettin
Executive Director
(309) 353-4328

Dori K. Smith
Executive Director's Assistant / Board Secretary
(309) 353-5358

Scott Clausen
Superintendent of Parks
(309) 346-3810

Cory Proehl
Director of Golf
(309) 346-1969

Shawn Powers
Superintendent of Recreation
(309) 353-4319

Chip Hill
Business Operations Manager
(309) 353-6429

Keith Knox
Parkside Fitness Manager
(309) 347-6644

Luke VonDerHeide
Chief of Park Police
(309) 353-7220

Alisha Dault
Miller Center Administrator
(309) 353-5812

Park District Board of Commissioners

Paula Helm	President
Greg Maloney	Vice President
Gary Gillis	Commissioner
Marv Brown	Commissioner
Kyle Cain	Commissioner
Kristen Walraven	Commissioner
Greg Ranney	Commissioner

Pekin Park Foundation Board

Gary Gillis
Dennis D. Green
Kyle Cain
Marv Brown
Cameron Bettin
Scott Kriegsman
Jack Steger
Chip Hill (non-voting member)

Volunteer Opportunities at the Pekin Park District

The Pekin Park District encourages civic groups, Boy and Girl Scouts, Brownies and individuals to make enhancing the park system a volunteer project.

Over the years, volunteer efforts have included maintenance of the many hiking trails, building foot bridges, landscaping and planting flower beds. Volunteering at the Park District is a great way for scouts to earn badges or students to earn community service credits.

Contact Scott Clausen, Superintendent of Parks, at (309) 346-3810 or by email at sclausen@pekinparkdistrict.org. if you or your group is interested in volunteering. We could use your help.

Volunteer opportunities include leading an activity, teaching a class and organizing an event.

If you are interested in mentoring, please call the Center at (309) 346-5210.

PEKIN PARK FOUNDATION VOLUNTEER POLICIES AND PROCEDURES

In order to work well with the staff and to present the Pekin Park Foundation in the best possible light, we ask that you adhere to the following policies and procedures while you are on duty as a volunteer. Failure to comply may result in disciplinary action or termination.

QUALIFICATIONS:

Volunteers must be at least 15 years of age to work without parental supervision, and must enjoy working with all types of people. They must show a genuine concern for the parks and recreation environment and the mission of the Pekin Park Foundation. A willingness to work hard, get dirty, and pitch in wherever needed. The ideal volunteer is self-motivated, mature, sensitive, dependable, a team player and reliable.

REQUIREMENTS:

Volunteers must complete a basic orientation session as scheduled before reporting to their first assignment. Additional training may also be required.

Volunteers must agree to represent the Pekin Park Foundation, perform in a professional manner whenever doing so, and not to allow personal views and opinions from clouding (overshadowing) or conflicting with the Pekin Park Foundation's purpose.

TIME COMMITMENT AND SCHEDULING:

We ask each of our volunteers to sign up for as many duties (hours) as commitments permit. Volunteer hours are flexible.

Once agreed to be available for a particular opportunity, we count on you to be there. In the event you are unable to be at your assignment, please call the volunteer coordinator at the Pekin Park Foundation or Park District.

SIGNING IN:

You must sign in each time you come to work and sign out each time assignments are completed.

DRESS PROTOCOL:

Volunteers are as much a representative of the Pekin Park Foundation and the Pekin Park District as paid staff. Appearance and conduct of volunteers are reflective of the Pekin Park Foundation and the Pekin Park District. We require that all volunteers to comply to workplace dress codes.

SMOKING POLICY:

As per state law, smoking is **prohibited** inside the building.

MISAPPROPRIATION OF SUPPLIES:

There will be no removal of the organization's property without the approval of the manager.

SAFETY:

Safety is important to all of us. Volunteers should conduct themselves in a way that promotes safety of themselves, coworkers, and clients. Volunteers should never put themselves or others into a situation that makes them fearful or uncomfortable. If you feel uncomfortable, please notify a staff member immediately.

VOLUNTEER INJURY:

Any personal injury that occurs while volunteering for the Pekin Park Foundation should immediately be reported to a staff member. Volunteers are not covered under the organization's insurance for injury to themselves.

VOLUNTEER FEEDBACK:

The Pekin Park Foundation encourages volunteers to make suggestions, voice concerns and give ideas about how the agency fulfills its mission to the community. We are always looking for new ideas so if you have any ideas to share, please speak with the staff.

VOLUNTEER APPLICATION:

Our organization encourages the participation of volunteers who support our mission. If you agree with our mission and are willing to be interviewed and trained in our procedures, we encourage you to complete this application. The information on this form will be kept confidential and will help us find the most satisfying and appropriate volunteer opportunity for you.

Thank you for your interest in our organization.

Name: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone: _____
Email: _____ Employer: _____
Position: _____

Any special talents or skills you have that you feel would benefit our organization?

Interests: Please tell us in which areas you are interested in volunteering ____

Administration

____ Events

____ Program

____ Fundraising

____ Deliveries

____ Communication ____ Mothers' Milk Bank

Please indicate days available: Mon Tues Wed Thur Fri Sat

Times available: From _____ to _____

Any physical limitations? _____

In case of emergency contact: _____

As a volunteer of our organization I agree to abide by the policies and procedures. I understand that I will be volunteering at my own risk and that the organization, its employees and affiliates, cannot assume any responsibility for any liability for any accident, injury or health problem which may arise from any volunteer work I perform for the organization. I agree that all the work I do is on a volunteer basis and I am not eligible to receive any monetary payment or reward.

Signature: _____ Date: _____

CODE OF CONDUCT:

As a volunteer for the Pekin Park District and/or the Pekin Park Foundation you are expected to observe a Code of Conduct.

The activities outlined below are strictly prohibited. Any participant or staff member who violates this Code is subject to discipline, up to and including removal as a volunteer.

- Abusive language towards a staff member, volunteer or another participant.
- Possession or use of alcoholic beverages or illegal drugs on park property or reporting to the volunteer opportunity while under the influence of drugs or alcohol.
- Bringing onto park property dangerous or unauthorized materials such as explosives, firearms, weapons or other similar items.
- Discourtesy or rudeness to a fellow participant, staff member or volunteer.
- Verbal, physical or visual harassment of another participant, staff member or volunteer.
- Actual or threatened violence toward any individual or group.
- Conduct endangering the life, safety, health or well-being of others.
- Failure to follow any park district or foundation policy or procedure.
- Bullying or taking unfair advantage of any participant.
- Failing to cooperate with an adult supervisor/leader/mentor.

I have read and I understand the Pekin Park District / Pekin Park Foundation Code of Conduct. I agree to abide by the rules described above and understand that I may be removed as a volunteer if I violate any of these rules.

Signature _____

Date _____

Witness _____

Date _____

Form **8879-EO****IRS e-file Signature Authorization
for an Exempt Organization**

OMB No. 1545-1878

For calendar year 2018, or fiscal year beginning 7/01, 2018, and ending 6/30, 20 2019

▶ Do not send to the IRS. Keep for your records.
▶ Go to www.irs.gov/Form8879EO for the latest information.

2018Department of the Treasury
Internal Revenue Service

Name of exempt organization

PEKIN PARK FOUNDATION

Name and title of officer

GARRY GILLISVICE PRESIDENT

Employer identification number

20-5300153**Part I Type of Return and Return Information (Whole Dollars Only)**

Check the box for the return for which you are using this Form 8879-EO and enter the applicable amount, if any, from the return. If you check the box on line 1a, 2a, 3a, 4a, or 5a, below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, or 5b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

1 a Form 990 check here. ▶ <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1 b	<u>606,130.</u>
2 a Form 990-EZ check here. ▶ <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2 b	
3 a Form 1120-POL check here. ▶ <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3 b	
4 a Form 990-PF check here. ▶ <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part VI, line 5)	4 b	
5 a Form 8868 check here. ▶ <input type="checkbox"/>	b Balance Due (Form 8868, line 3c)	5 b	

Part II Declaration and Signature Authorization of Officer

Under penalties of perjury, I declare that I am an officer of the above organization and that I have examined a copy of the organization's 2018 electronic return and accompanying schedules and statements and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the organization's electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the organization's return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the organization's federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the organization's electronic return and, if applicable, the organization's consent to electronic funds withdrawal.

Officer's PIN: check one box only

☒ I authorize HJERPE & TENNISON CPAS LLC to enter my PIN 65194 as my signature

ERO firm name

Enter five numbers, but
do not enter all zeros

on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer of the organization, I will enter my PIN as my signature on the organization's tax year 2018 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Officer's signature ▶

Garry Gillis

Date ▶

2/27/2020**Part III Certification and Authentication**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

37433837120

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2018 electronically filed return for the organization indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶

Date ▶

**ERO Must Retain This Form — See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

BAA For Paperwork Reduction Act Notice, see instructions.

Form 8879-EO (2018)

For Office Use Only

PMT #	
AMT	
INIT	

ILLINOIS CHARITABLE ORGANIZATION ANNUAL REPORT

Attorney General **LISA MADIGAN** State of Illinois
Charitable Trust Bureau, 100 West Randolph
11th Floor, Chicago, Illinois 60601

Form AG990-IL
Revised 3/05 ID: 2BN

CO# 01050458

Report for the Fiscal Period:

Beginning 7/01/18
& Ending 6/30/19
MO DAY YR

Make Checks
Payable to
the Illinois
Charity
Bureau Fund

Check all items attached:

- ☐ Copy of IRS Return
☒ Audited Financial Statements
☐ Copy of Form IFC
☒ \$15.00 Annual Report Filing Fee
☐ \$100.00 Late Report Filing Fee

Federal ID # 20-5300153

Are contributions to the organization tax deductible? ☒ Yes ☐ NoDate Organization was created: 7/14/2006
MO DAY YR

LEGAL NAME PEKIN PARK FOUNDATION MAIL ADDRESS 1701 COURT STREET CITY, STATE ZIP CODE PEKIN, IL 61554	Year-end amounts	
	A ASSETS	A \$ 1,162,354.
	B LIABILITIES	B \$ 0.
	C NET ASSETS	C \$ 1,162,354.
I SUMMARY OF ALL REVENUE ITEMS DURING THE YEAR:	PERCENTAGE	AMOUNT
D PUBLIC SUPPORT, CONTRIBUTIONS AND PROGRAM SERVICE REVENUE (GROSS AMOUNTS)	99.55 %	D \$ 603,412.
E GOVERNMENT GRANTS AND MEMBERSHIP DUES	%	E \$
F OTHER REVENUES SEE STATEMENT 1	0.45 %	F \$ 2,718.
G TOTAL REVENUE, INCOME AND CONTRIBUTIONS RECEIVED (ADD D, E, AND F)	100 %	G \$ 606,130.
II SUMMARY OF ALL EXPENDITURES DURING THE YEAR:		
H OPERATING CHARITABLE PROGRAM EXPENSE	%	H \$
I EDUCATION PROGRAM SERVICE EXPENSE	%	I \$
J TOTAL CHARITABLE PROGRAM SERVICE EXPENSE (ADD H AND I)	%	J \$ 0.
J1 JOINT COSTS ALLOCATED TO PROGRAM SERVICES (INCLUDED IN J): \$		
K GRANTS TO OTHER CHARITABLE ORGANIZATIONS	99.95 %	K \$ 149,814.
L TOTAL CHARITABLE PROGRAM SERVICE EXPENDITURE (ADD J AND K)	99.95 %	L \$ 149,814.
M MANAGEMENT AND GENERAL EXPENSE	0.05 %	M \$ 71.
N FUNDRAISING EXPENSE	%	N \$
O TOTAL EXPENDITURES THIS PERIOD (ADD L, M, AND N)	100 %	O \$ 149,885.
III SUMMARY OF ALL PAID FUNDRAISER AND CONSULTANT ACTIVITIES:		
(Attach Attorney General Report of Individual Fundraising Campaign — Form IFC. One for each PFR.)		
PROFESSIONAL FUNDRAISERS:		
P TOTAL AMOUNT RAISED BY PAID PROFESSIONAL FUNDRAISERS	100 %	P \$ 0.
Q TOTAL FUNDRAISERS FEES AND EXPENSES	%	Q \$ 0.
R NET RECEIVED BY THE CHARITY (P MINUS Q=R)	%	R \$ 0.
PROFESSIONAL FUNDRAISING CONSULTANTS:		
S TOTAL AMOUNT PAID TO PROFESSIONAL FUNDRAISING CONSULTANTS		S \$ 0.
IV COMPENSATION TO THE (3) HIGHEST PAID PERSONS DURING THE YEAR:		
T NAME, TITLE:		T \$
U NAME, TITLE:		U \$
V NAME, TITLE:		V \$
V CHARITABLE PROGRAM DESCRIPTION: CHARITABLE PROGRAM (3 HIGHEST BY \$ EXPENDED) CODE CATEGORIES		See instructions for list CODE
W DESCRIPTION: SEE STATEMENT 2	W #	044
X DESCRIPTION:	X #	
Y DESCRIPTION:	Y #	

IF THE ANSWER TO ANY OF THE FOLLOWING IS YES, ATTACH A DETAILED EXPLANATION:

	YES	NO
1 WAS THE ORGANIZATION THE SUBJECT OF ANY COURT ACTION, FINE, PENALTY OR JUDGMENT?		X
2 HAS THE ORGANIZATION OR A CURRENT DIRECTOR, TRUSTEE, OFFICER OR EMPLOYEE THEREOF, EVER BEEN CONVICTED BY ANY COURT OF ANY MISDEMEANOR INVOLVING THE MISUSE OR MISAPPROPRIATION OF FUNDS OR ANY FELONY?		X
3 DID THE ORGANIZATION MAKE A GRANT AWARD OR CONTRIBUTION TO ANY ORGANIZATION IN WHICH ANY OF ITS OFFICERS, DIRECTORS OR TRUSTEES OWNS AN INTEREST; OR WAS IT A PARTY TO ANY TRANSACTION IN WHICH ANY OF ITS OFFICERS, DIRECTORS OR TRUSTEES HAS A MATERIAL FINANCIAL INTEREST; OR DID ANY OFFICER, DIRECTOR OR TRUSTEE RECEIVE ANYTHING OF VALUE NOT REPORTED AS COMPENSATION?		X
4 HAS THE ORGANIZATION INVESTED IN ANY CORPORATE STOCK IN WHICH ANY OFFICER, DIRECTOR OR TRUSTEE OWNS MORE THAN 10% OF THE OUTSTANDING SHARES?		X
5 IS ANY PROPERTY OF THE ORGANIZATION HELD IN THE NAME OF OR COMMINGLED WITH THE PROPERTY OF ANY OTHER PERSON OR ORGANIZATION?		X
6 DID THE ORGANIZATION USE THE SERVICES OF A PROFESSIONAL FUNDRAISER? (ATTACH FORM IFC)		X
7 a DID THE ORGANIZATION ALLOCATE THE COST OF ANY SOLICITATION, MAILING, ADVERTISEMENT OR LITERATURE COSTS BETWEEN PROGRAM SERVICE AND FUNDRAISING EXPENSES?		X
7 b IF 'YES', ENTER (i) THE AGGREGATE AMOUNT OF THESE JOINT COSTS \$ _____; (ii) THE AMOUNT ALLOCATED TO PROGRAM SERVICES \$ _____; (iii) THE AMOUNT ALLOCATED TO MANAGEMENT AND GENERAL \$ _____; AND (iv) THE AMOUNT ALLOCATED TO FUNDRAISING \$ _____		
8 DID THE ORGANIZATION EXPEND ITS RESTRICTED FUNDS FOR PURPOSES OTHER THAN RESTRICTED PURPOSES?		X
9 HAS THE ORGANIZATION EVER BEEN REFUSED REGISTRATION OR HAD ITS REGISTRATION OR TAX EXEMPTION SUSPENDED OR REVOKED BY ANY GOVERNMENTAL AGENCY?		X
10 WAS THERE OR DO YOU HAVE ANY KNOWLEDGE OF ANY KICKBACK, BRIBE, OR ANY THEFT, DEFALCATION MISAPPROPRIATION, COMMINGLING OR MISUSE OF ORGANIZATIONAL FUNDS?		X
11 LIST THE NAME AND ADDRESS OF THE FINANCIAL INSTITUTIONS WHERE THE ORGANIZATION MAINTAINS ITS THREE LARGEST ACCOUNTS:		
<u>SEE STATEMENT 3</u>		

12 NAME AND TELEPHONE NUMBER OF CONTACT PERSON: CHIP HILL (309) 353-5330

ALL ATTACHMENTS MUST ACCOMPANY THIS REPORT – SEE INSTRUCTIONS

UNDER PENALTY OF PERJURY, I (WE) THE UNDERSIGNED DECLARE AND CERTIFY THAT I (WE) HAVE EXAMINED THIS ANNUAL REPORT AND THE ATTACHED DOCUMENTS, INCLUDING ALL THE SCHEDULES AND STATEMENTS AND THE FACTS THEREIN STATED ARE TRUE AND COMPLETE AND FILED WITH THE ILLINOIS ATTORNEY GENERAL FOR THE PURPOSE OF HAVING THE PEOPLE OF THE STATE OF ILLINOIS RELY THEREUPON. I HEREBY FURTHER AUTHORIZE AND AGREE TO SUBMIT MYSELF AND THE REGISTRANT HEREBY TO THE JURISDICTION OF THE STATE OF ILLINOIS.

BE SURE TO INCLUDE ALL FEES DUE:

- 1 REPORTS ARE DUE WITHIN SIX MONTHS OF YOUR FISCAL YEAR END.
- 2 FOR FEES DUE SEE INSTRUCTIONS.
- 3 REPORTS THAT ARE LATE OR INCOMPLETE ARE SUBJECT TO A \$100.00 PENALTY.

GARY GILLIS

PRESIDENT or TRUSTEE (PRINT NAME)

SIGNATURE

DATE

CHIP HILL

TREASURER or TRUSTEE (PRINT NAME)

SIGNATURE

DATE

PREPARER (PRINT NAME)

SIGNATURE

DATE

HJERPE & TENNISON CPAS LLC
2817 REED RD. SUITE 2
BLOOMINGTON, IL 61704